

Minutes

Town of Persia Regular Board Meeting

Reorganization Meeting

8 West Main Street, Gowanda, NY 14070

January 11, 2018

Supervisor John Walgus calls meeting to order at 7:00pm

***Everyone stands for the Pledge of Allegiance to the Flag**

*** Today is the first meeting of the New Year, the Honorable Mark Schindler will officiate the swearing in ceremony for our newly elected officials:**

Supervisor John Walgus

Councilperson Gloria Tomaszewski

Councilperson Robert O. Dingman

Roll Call:

Supervisor: John Walgus: present

Highway Superintendent: Daniel Ackley: present

Councilperson: Theresa Girome: present

Councilperson: Gloria Tomaszewski: present

Councilperson: Robert O. Dingman: present

Town Clerk: Denise Trumpore: present

Others present:

Hon. Mark Schindler

Town of Persia Regular Board Meeting

January 11, 2018

8 West Main Street, Gowanda, New York 14070

Supervisor John Walgus: * Beginning every meeting, I would like to have a moment of silence for any Persia resident that past away since our last meeting; so I would now like to have a moment of silence for Mary Jo Studley Sample.* I would also like to have a moment of silence for the Salamanca Supervisor Michael Phillips and the Salamanca Elect Town Clerk Donna Phillips.* I want to say I am eager to work with everyone here at the Town of Persia and hope I can be as proficient and professional as Paula was.* I have processed the payroll. * I ask the bills for Abstract #13 and Abstract #1 for General and Highway be approved by resolution. * I ask Supervisor Schueler's report for December is accepted by resolution. * We need to have a resolution stating the Gowanda Ambulance Service Corporation as our designated 911 service. * I would like to start a Strategic Plan Panel. * I would like a resolution to appoint Paula Schueler to the Board of Review. * Seeing Paula Schueler had a great deal of work that she put into our Comprehensive Plan, I would like to appoint her as an Ex-Officio member..*I received a quote from Prizm for internet maintenance and antivirus protection. * I need a resolution to go into executive session to discuss an employee matter. * I ask Bob and Theresa to audit the Town Clerk books and Gloria and Theresa audit the court books.

Highway Superintendent Daniel Ackley: * Read highway bills. *

Councilperson Theresa Girome: * We had interviews for the dog warden position and it was decided to hire Mary Beth Beverlin. * Our next Comprehensive Plan meeting will be January 29th at 6:30pm. * I attended the Village board meeting; Mayor Smith reported that the flooding problem will be corrected with a diversion channel.

Councilperson Gloria Tomaszewski: * I attended the Gowanda Ambulance annual meeting on January 8th wherein the new officers were elected; President – Patricia Volk, Vice President – Anne Merkt, Secretary – Georgia Robbins and Treasurer – James Eddy. There was a total of 1,884 calls for the ambulance, of that amount 412 were cancelled and 130 refused thus total transports for 2017 were 1,402. There were only 34 missed calls due to off peak hours or being on another call. They believe that 2018 will result in over 1900 calls. It was discussed that we are still working towards a grant for the new building; at this time there is approximately \$98,000 in the building fund. Various fund raiders were also discussed.

Councilperson Robert O. Dingman: * I attended the Chamber meeting on January 10th; the Spirit of Gowanda Dinner will be held at the Gowanda Legion on April 7th. A financial report was given and it was reported that the Christmas in Gowanda went well.

Assessor Mary Bailey: * All exemption renewals have been mailed. * Just as a reminder, on the Town/County tax bill, it says you may be eligible for a Sr. Citizen exemption; this is for LOW income earners, the total income can not go over \$26,000. This is TOTAL income which includes social security, pensions, interest income, disability, workers comp., gambling, etc. this is not GROSS INCOME like Enhanced STAR. I receive many calls on this. * I will be training

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

the new county assessor's aide. Luke Stewart from Salamanca was hired and will be with me in the office on Mondays. County Director Dan Martonis will be introducing him at a future town board meeting.

Town Clerk Denise Trumpore: * I ask for a resolution to accept the minutes from December 14th *

Total transactions for December: 51
Total Collected: \$ 755.00
Towns Portion: \$ **244.69**

RESOLUTION #1 Audit of Claims

On a motion of Councilperson Gloria Tomaszewski
Seconded by Councilperson Bob Dingman
The following was
ADOPTED AYES – 4 Tomaszewski, Dingman, Girome, Walgus
NAYS – 0

RESOLVED that the bills contained on abstract #13 for General and abstracts #1 for General and Highway have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 13 – General vouchers #245 to # 240 Total = \$ 2,581.75

Abstract 1 – General vouchers #1 to #19 Total = \$ 17,774.12

Abstract 1 – Highway vouchers #1 to # 7 Total = \$ 5,815.07

RESOLUTION #2 Approval of Minutes

On a motion of Councilperson Girome
Seconded by Councilperson Tomaszewski
ADOPTED AYES – 4 Girome, Tomaszewski, Dingman, Walgus
NAYS - 0

RESOLVED to approve the minutes from December 14, 2017

RESOLUTION #3 Supervisors report

On a motion of Councilperson Tomaszewski
Seconded by Councilperson Dingman

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

ADOPTED AYES – 4 Tomaszewski, Dingman, Girome, Walgus
NAYS - 0

RESOLVED to accept the Supervisor Schueler’s report for December 2017.

RESOLUTION #4 Financial Report

On a motion of Councilperson Girome
Seconded by Councilperson Dingman

ADOPTED AYES – 4 Girome, Dingman, Tomaszewski, Walgus
NAYS - 0

RESOLVED to accept the financial report for December 2017

RESOLUTION #5 Reorganization Meeting

On a motion of Councilperson Dingman
Seconded by Councilperson Girome

ADOPTED AYES – 4 Dingman, Girome, Tomaszewski, Walgus
NAYS – 0

RESOLVED

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

2018 Reorganization Meeting

1. The regular Town Board meetings will be held at 7:00 pm on the second Thursday of each month in the Persia Town Hall at 8 West Main Street.
2. The Community Bank will be designated as the Town's official depository. Coeternal arrangements will be made to secure Town's deposits for amounts over \$100,000.00 by the State Comptroller's guidelines.
3. The official newspaper will be the Dunkirk Observer.
4. The officers will be compensated for the use of their vehicles in the performance of their official duties of obligations at a rate of 50.5 cents per mile.
5. "Official Undertaking" The Town of Persia will enter into an insurance bond (blanket) to cover all employees with a separate bond to cover the Tax Collector & Town Supervisor for the amount of the warrant and a policy to cover any lawsuits against the Town of Persia employees and all elected officials of the Town.
6. Councilperson Robert Dingman appointed as Deputy Supervisor.
7. Impose a charge of \$20.00 on each check as a service charge to be added to any account owing to the Town of Persia where a check is returned for insufficient funds.
8. James Mussacchio, attorney will be contracted by the Town to give professional services and advice, as it is required.
9. Town board entered into terms of engagement with Bahgat, Laurito & Bahgat.
10. Petty Cash for the Town Clerk will be \$100.00. Petty Cash for Tax Collector will be \$100.00.
11. Town Board authorizes payment of claims for public utilities, postage, credit card, freight and express charges before they are audited.
12. The Assessment Review Board will receive \$60.00 for their one day service, and \$15.00 for schooling plus mileage.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

Town of Persia Highway Department
Compensation and Benefit Summary Effective
January 1, 2018

Wages:

Deputy Highway Supervisor: \$15.50 per hour

Full-time: \$14.50 per hour

Part-time/Probation non-CDL: \$11.75 per hour

Part-time/Probation with CDL: \$12.75 per hour

Probation :

New hires are on a six (6) month probation period.

Recognized Holidays:

New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Day, and two(2) floating holidays.

Vacation:

One week after one year of service.

Two weeks after three years of service.

Three weeks after ten years of service.

Sick Days:

Three days per year. Time may be accumulated for a total of 30 days.

Compensation Time:

May be accumulated up to 240 hours, but must be used prior to December 31, 2018.

Health Insurance:

A full-time employee who elects not to participate in the health coverage offered by the Town may be entitled to a buy-out of \$1,000.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

A full-time employee who wishes to participate in the single coverage health insurance coverage shall pay 33% of the premium. The Town will cover 67% of the premium.

Clothing Allowance:

Full-time employees shall be entitled to reimbursement up to \$250.00 for clothing appropriate for the work requirements. Requests for reimbursement shall be submitted to the Highway Superintendent before December 31, 2018 for approval.

Bereavement Leave:

Any employee who has had a death in his immediate family, (mother, father, brother, sister, spouse, child, current mother or father in -law, grandchild, grandparent, current sister or brother in-law shall be entitled to three (3) working days off with pay. Employees will be allowed one (1) day off for the purpose of attending the funeral in the event of the death of an aunt, uncle, niece or nephew.

Jury Duty:

While an employee is on jury duty, the Town shall make up the difference between the amounts received by the employee for the jury duty and his regular straight time pay not to exceed a maximum per employee of thirty (30) working days per occurrence, provided:

1. The employee notifies the Highway Supervisor upon receipt of notice to report to jury duty.
2. Provides proof of having performed the jury duty service.

Call in Time:

If an employee is called in after hours, they will be paid "stand alone time" at 4 hours.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

CODE OF ETHICS

TOWN OF PERSIA

2018

ARTICLE I

INTENT OF TOWN BOARD

Section 1. Statement of Legislative Intent.

The Town Board of the Town of Persia recognizes that there are state statutory provisions mandating towns to establish rules and standards of ethical conduct for public officers and employees which, if observed, can enhance public confidence in local government. In the light of a tendency today on the part of some people to downgrade our local governments and to discredit our public servants and our free institutions generally, it appears necessary that every effort be made to assure the highest caliber of public administration of this town as part of our state's important system of local government. It is the purpose of this resolution to implement this objective through the establishment of standards of conduct, to provide for punishment of violation of such standards and to create a Board of Ethics to render advisory opinions to the Town's officers and employees as provided for herein.

Section 2. Prohibited Acts and Procedures.

The standards, prohibited acts and procedures established herein are in addition to any prohibited acts, conflicts of interest provisions or procedures prescribed by Statute of the State of New York, and, also, in addition to Common Law Rules and Judicial Decisions relating to the conduct of Town Officers to the extent that the same are more severe in their application than this resolution.

ARTICLE II

Section 1. Definitions.

Town of Persia Regular Board Meeting

January 11, 2018

8 West Main Street, Gowanda, New York 14070

As used in this resolution, the term “Town” shall mean any board, commission, district, council or other agency, department or unit of the Government of the Town of Persia.

The term “Town Employee” shall mean any officer or employee of the Town of Persia, whether paid or unpaid, whether serving in a full-time, part-time or advisory capacity.

Section 2. Rule with Respect to conflicts of Interest.

No Town Employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur with the proper discharge of his/here duties in the public interest.

Section 3. Standards.

- A)** No Town employee shall accept other employment which will impair his/her independence of judgment in the exercise of his/her official duties.
- B)** Town Employee shall accept employment or engage in any business or professional activity which will require him/her to disclose confidential information which he/she has gained by reason of his official position or authority.
- C)** No Town Employee shall use or attempt to use his/her official position to secure unwarranted privileges or exemptions for himself/herself or others.
- D)** No town Employee shall engage in any transaction as representative or agent of the Town with any business entity in which he/she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his/her official duties.
- E)** A Town Employee shall not, by his/her conduct, give reasonable basis for the impression that any person can improperly influence him/her or unduly enjoy his/her favor in the performance of his/her official duties, or that he is affected by the kinship, rank, position or influence of any party or person.
- F)** Each Town Employee shall abstain from making personal investments in enterprises which he/she has reason to believe may be directly involved in decisions to be made by him/her or which will otherwise create substantial conflict between his/her duty in the public interest and his/her private interest.
- G)** No Town Employee shall endeavor to pursue a course of conduct which will not raise suspicion among the public that he/she is likely to be engaged in acts that are in violation of his/her trust.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

- H)** No Town Employee employed on a full-time basis nor any firm or association of which such employee is a member, or corporation, a substantial portion of the stock which is owned or controlled directly or indirectly by such Employee, shall sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the Town in which such employee serves or is employed.

Section 4. Violations.

In addition to any penalty contained in any other provision of law, any such Town Employee, who shall knowingly and intentionally violate any of the provisions of this resolution, may be fined, suspended or removed from Office or employment in the manner provided by law.

ARTICLE III

ADMINISTRATION

Section 1. Distribution.

Upon the adoption of this resolution, the Town Supervisor shall cause a copy thereof to be distributed to every Town Employee of this Town. Failure to distribute any such copy or failure of any town Employee to receive such copy shall have no effect on the duty of compliance with this Code, nor the enforcement of provisions hereof,. The Town Supervisor shall further cause a copy of this Resolution to be kept posted conspicuously in each public building under the jurisdiction of the Town. Failure to so post this Resolution, shall have no effect on the duty of compliance herewith nor the enforcement provisions hereof.

Section 2. Adoption.

Within thirty (30) days of the adoption of this Resolution, the Town Clerk shall file a copy thereof in the Office of the State Comptroller.

ARTIVLE IV

SEVERABILITY CLAUSE

Section 1.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

If any clause, sentence, paragraph, section or part of this Resolution shall be adjudged by any Court of competent jurisdiction to be invalid, such Judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operations to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such Judgment shall have been rendered.

2018 Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML, 103 or any other law: and

WHEREAS, comments have been solicited from those officers of the town involved with procurement:

NOW THEREFORE, be it **RESOLVED**: That the Town of Persia does hereby adopt the following procurement policies and procedures:

1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML, 103. Every town officer, board department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other town departments and past history to determine the likely value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file of other documentation supporting the purchase activity.
2. All purchases of (a) supplies or equipment which will exceed \$10,000 in a fiscal year or (b) public works contracts over \$20,000 shall be formally bid pursuant to GML, 103.
3. All estimated purchases of :
 - Less than \$10,000 but greater than \$3,000 require a written request for a proposal (RFP) and written /fax quotes from three vendors.
 - Less than \$3,000 but greater than \$1,000 requires an oral/fax quote for the goods from two vendors.
 - Less than \$1,000 but greater than \$250 is left to the discretion of the purchaser.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax or oral quotes have been requested and the written/fax or oral quotes offered.

All information gathered in complying with the procedures of the Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

4. The lower responsible proposal or quote shall be awarded the purchase of public works contract unless – the purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall be documented and filed the record supporting the procurement.
5. A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar the procurement.
6. Except when directed by the town board, no solicitation or written proposals or quotations shall be required under the following circumstances:
 - Acquisition of professional services
 - Emergencies
 - Sole source situations
 - Goods purchased from agencies for the blind or severely handicapped
 - Goods purchased from correctional facilities
 - Goods purchased from another government agency
 - Goods purchased at auction
 - Goods purchased for less than \$250
 - Public works contracts for less than \$500
7. Authorized to participate in the United States Communities Governmental Purchasing Alliance.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

2018 COUNCILPERSON ASSIGNMENTS

GLORIA TOMASZEWSKI

Comprehensive Plan Committee

Town Court Liaison

Grant Writer

Assessor Liaison

Insurance

Ambulance Liaison

THERESA GIROME

Comprehensive Plan Committee

Planning Board and Zoning Board Liaison

Fire and Building Codes

Code Enforcement Liaison

Village Board Liaison

Cable Television

Dog Warden Liaison

ROBERT O. DINGMAN

Deputy Supervisor

Economic Development Committee

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

Cattaraugus County Watershed

Thatcher Brook Task Force

Civil Defense

Railroads

Historical Society Liaison

Vacant

Highway Liaison

Special Districts (Water/Sewer)

Gowanda Area Redevelopment

Fire Districts

Building Liaison

Economic Development Committee

2018 TOWN OF PERSIA PAYROLL

ACKLEY, DANIEL	HIGHWAY SUPERINTENDENT	\$41,000.00
BAILEY, MARY	ASSESSOR	\$11,564.00
MARY BETH BEVERLIN	DOG CONTROL OFFICER	\$ 3,434.00
BOBSEINE, GALLAGHER	HIGHWAY WORKER	\$14.50/HOUR
DINGMAN, ROBERT	COUNCILPERSON	\$ 3,297.00
GIBBS, MATTHEW	HIGHWAY WORKER	\$14.50/HOUR
GIROME, THERESA	COUNCILPERSON	\$3,297.00

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

HUBBARD, LOUISE	DEPUTY CLERK	\$11.50/HOUR
JONES, ALLEN	HIGHWAY WORKER	\$15.50/HOUR
MATERN, CHERYL	COURT CLERK	\$ 5,172.00
MOORE, LAURIE ANN	COURT OFFICER	\$11.00/HOUR
MUSACCHIO, JAMES	PROSECUTOR	\$ 3,606.00
MUSACCHIO, JAMES	ATTORNEY	\$ 3,030.00
POVHE, THOMAS	COURT OFFICER	\$11.00/HOUR
SCHINDLER, MARK	JUSTICE	\$ 10,000.00
SHAW, MELVIN	CODE ENFORCEMENT OFFICER	\$ 4,000.00
TOMASZEWSKI, GLORIA	COUNCILPERSON	\$ 3,297.00
TRUMPORE, DENISE	TOWN CLERK	\$24,725.00
TRUMPORE, DENISE	REGISTAR OF VITAL RECORDS	\$ 929.00
WALGUS, JOHN	SUPERVISOR	\$9,520.00
WALGUS, JOHN	DIRECTOR OF FINANCE	\$ 970.00

2018

Town of Persia Planning Board

- 1 year term (ending -1/19): Joyce Gemmill 9429 Broadway Road – 532-2736
- 2 year term (ending -1/20): Richard Bridges 9840 Broadway Road – 532-2612
- 3 year term (ending -1/21): William Hojnacki 10333 Skinner Hollow Road – 257-9149
- 4 year term (ending -1/22): Joseph Butera 10961 Miller Road – 257-9415
- 5 year term (ending -1/23): David L. Allen – 8997 Persia Road – 257-9045
- 6 year term (ending -1/24): David Allen 9172 Point Peter Road – 532-5020

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

Alternate: Donald Walter 9903 Miller Road – 257-9212 cell – 753-0784

Alternate: Mark Hojnacki 10320 Skinner Hollow Road – 257-9106

Secretary:

Chairperson:

2018

Town of Persia Zoning Board

1 year term (ending -1/19: David Allen 9172 Point Peter Road 257-5020

2 year term (ending -1/20: David L. Allen 8997 Persia Road – 257-9045

3 year term (ending -1/21: Richard Bridges 9840 Broadway Road – 532-2612

4 year term (ending -1/22: David Redman 9795 Broadway Road – 984-8345

5 year term (ending -1/23: Mark Hojnacki 10320 Skinner Hollow Road – 257-9106

Alternate: William Hojnacki 10333 Skinner Hollow Road – 257-9149

Alternate: Joyce Gemmill 9429 Broadway Road – 532-2736

Meetings are held on the 3rd Mondays of March, July and November at 7:00pm.

Monday, March 19, 2018

Monday, July 16, 2018

Monday, November 19, 2018

* Members will be paid \$30.00 per meeting attended.

All meetings will be held at the Persia Town Hall 8 West Main Street, Gowanda NY

TOWN OF PERSIA COURT OFFICER

Town of Persia Court Officers are responsible for maintaining order and providing security in the courtroom and grounds.

Duties may include:

*Provide security by standing in courtroom and patrolling courthouse.

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

- *Maintain order by removing or calming individuals, bar entry into courtroom of individuals who are not properly attired or behaved.
- *Physically restrain disruptive individuals.
- *Detain individuals until proper authority arrive.
- *Escort, guard and deliver material to deliberating juries.
- *Operate security equipment including magnetometers and hand-held screening devices.
- *Use established search procedures to assure that no weapons are brought into the courtroom.
- *Report inoperative equipment to supervisor.
- *Provide general information to individuals on court premises.
- *Carry a legal firearm in courthouse and grounds, and meet qualifications and standards.
- *Have peace officer status and powers.

TOWN OF PERSIA

SEXUAL HARASSMENT POLICY

BACKGROUND; Harassment on the basis of a person's sex by a supervisor, coworker or other person is discriminatory practice, which violates Title VII of the Civil Rights Act of 1964 and regulations passed by the United States Equal Employment Opportunity Commission. Aside from being illegal, sexual harassment undermines the integrity of the individual work relationships and damages the morale of the entire work force.

POLICY: It is the policy of the **TOWN OF PERSIA** that all employees are entitled to work in an environment free from all forms of illegal discrimination, including that which is based upon a person's sex. Accordingly any practice or activity, which constitutes sexual harassment is strictly forbidden within Town work places and shall, if substantiated in accordance with this policy, result in disciplinary action.

PROHIBITED CONDUCT: Sexual harassment is defined as any unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment; or
- Submission to or rejection of such conduct by a person is used as a basis for employment decisions affecting that person, or;
- Such conduct creates an intimidation, hostile or offensive work environment.

SANCTIONS: Sexual harassment is serious violation of the work rules of this government and, if proven, shall be grounds for the imposition of discipline. Potential sanctions for the offense shall range from a minimum of a five (5) day suspension without pay to termination, depending upon the following;

The individual facts of any given case; and

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

The employment record of the person committing such harassment.

EMPLOYMENT RIGHTS: Any employee who believes that another employee is engaging in sexual harassment may file a complaint within a reasonable period of time after the event (normally not more than 180 days).

RETALIATION PROHIBITED: No person filing a complaint under this policy or who legitimately assists another in the persecution of any such complaint shall be subjected to retribution or retaliation of any kind for doing so.

FILING COMPLAINTS: Complaints filed under this policy shall be promptly and thoroughly investigated by the Fair Practices Manager or an individual designated by the Town Board in the event the Fair Practices Manager is unable to perform this function due to circumstances surrounding the complaint. Upon completion of the investigation, the Fair Practices Manager shall prepare a comprehensive report addressing all allegations in the complaint and objectively documenting all relevant factual information.

FALSE ACCUSATIONS: Due to the serious and private nature of this offense, false accusations of sexual harassment are, and will be treated, as a disciplinary offense and will result in the same level of punishment as that applied to one who engages in such behavior.

RESOLUTION #6 911 Designated Service

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Dingman

ADOPTED AYES – 4 Tomaszewski, Dingman, Girome, Walrus

NAYS – 0

RESOLVED to have Gowanda Ambulance Service as our designated 911 Service.

RESOLUTION #7 Appoint Paula Schueler to the Board of Review

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Girome

ADOPTED AYES –4 Tomaszewski, Girome, Dingman, Walrus

NAYS – 0

RESOLVED to appoint Paula Schueler to the Board of Review.

RESOLUTION #8 to go into executive session to discuss a personnel matter at 7:15pm

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Dingman

ADOPTED AYES – 4 Tomaszewski, Dingman, Girome, Walrus

NAYS –0

RESOLVED to go into executive session to discuss a personnel matter at 7:15pm.

RESOLUTION #9 to come out of executive session at 7:26

On a motion of Councilperson Dingman

Seconded by Councilperson Girome

Town of Persia Regular Board Meeting
January 11, 2018
8 West Main Street, Gowanda, New York 14070

ADOPTED AYES – 4 Dingman, Girome, Tomaszewski, Walrus
 NAYS – 0

RESOLVED to come out of executive session at 7:26pm.

RESOLUTION #10 Public Hearing

On a motion of Councilperson Tomaszewski
Seconded on a motion of Councilperson Girome

ADOPTED AYES – 4 Tomaszewski, Girome, Dingman, Walgus
 NAYS – 0

RESOLVED to have a public hearing to amend Local Law 2013-2 on February 8th from 7:00 to 7:30pm.

RESOLUTION # 11 Appoint Paula Schueler as an Ex-Officio member to the Comprehensive Plan board.

On a motion of Councilperson Dingman
Seconded by Councilperson Girome

ADOPTED AYES – 4 Dingman, Girome, Tomaszewski, Walgus
 NAYS – 0

RESOLVED to appoint Paula Schueler as an Ex-Officio member to the Comprehensive Plan board.

RESOLUTION # 12 Workshop

On a motion of Councilperson Girome
Seconded by Councilperson Dingman

ADOPTED AYES – 4 Girome, Dingman, Tomaszewski, Walgus
 NAYS – 0

RESOLVED to have a workshop on February 8th at 6:30 to discuss the Prizm quote on internet anti-virus protection and computer maintenance.

With no further business, and hearing no objection
the meeting adjourned at 8:25 pm
Respectfully submitted,
Denise Trumpore

Town Clerk

Town of Persia Regular Board Meeting

January 11, 2018

8 West Main Street, Gowanda, New York 14070
