

## Minutes

Town of Persia Regular Board Meeting

8 West Main Street, Gowanda, NY 14070

December 13, 2018

Reorganization Workshop at 6:30 pm

Supervisor John Walgus calls meeting to order at 7:00pm

**\*Today, as we stand to pledge our allegiance to our flag, let us remember the passing of President George H.W. Bush, and remember him for his service to our country. Also, let us not forget the attack on Pearl Harbor on December 7<sup>th</sup>, 1941 which thrust the United States into World War II.**

### Roll Call:

Supervisor: John T. Walgus: present

Highway Superintendent: Daniel H. Ackley: present

Councilperson: Theresa A. Girome: present

Councilperson: Gloria J. Tomaszewski: present

Councilperson: Robert O. Dingman: present

Councilperson: Seth H. Howard: present

Town Clerk: Denise M. Trumpore: present

### Others present:

Jack Broyles

**Supervisor John T. Walgus:** \* I ask the bills for Abstract #12 for General and Highway be approved for payment by resolution. \* I ask the Supervisor report for November is accepted by resolution. \* I ask the financial report for November be accepted by resolution. \* I have processed payroll for the month. \*I ask for a resolution to advertise in our local publications for members of the Board of Assessment Review, the Zoning Board and the Planning Board; I would like to formulate a list of potential candidates for these boards when a vacancy occurs. \* I ask for a resolution to declare surplus items the Town has which consist of a Savin copy machine, 11 padded metal folding chairs, 7 wooden stationary chairs, 6 padded metal folding chairs, 3 rolling chairs of different sizes, and one cash register, all in

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various used conditions.\* On November 28<sup>th</sup>, I attended the NYCOM meeting; the conference was about the new state mandated sexual harassment policy and training for all employees in New York State and the state mandated volunteer firefighter's cancer coverage. This new mandated sexual harassment policy requires that all employees of the town whether paid, unpaid or volunteers **must** take this mandatory training once every year. I am currently working with the village and our insurance company; Kristin Devereaux from NIMIR informed me that she is working on a training program that all employees will be able to take online at their leisure. Enclosed in your packets is the new sexual harassment policy that I will be asking the board to adopt by resolution. You also have the acceptance form that all employees will sign when they receive the new sexual harassment policy. The town will have to form a three-panel committee to handle potential sexual harassment \* I am also appointing the Town Supervisor as the compliance officer. I am asking you to submit back to me the names of three volunteers to be on this board, they do not have to be elected officials, and they can be any resident of the town. They will also have to take the mandatory training every year also. \* I ask you to accept by resolution the quote from Burzak Electric for \$575.00 and for a contingency of \$125.00 for a total of \$700.00, for the much-needed electrical upgrade in the clerk's office. \* I was asked by the 8<sup>th</sup> grade class advisor of the Gowanda Elementary school for a "cocoa" donation for the group of children who will be caroling with the senior citizens at Academy Place and around the town closer to Christmas Eve; we donated a can and a half of cocoa that was left over from the Christmas in Gowanda. \* A big thank-you for everyone help this year for your part in the Christmas in Gowanda festivities. Once again, this year the turnout was fantastic. The Christmas Cookie contest winners were; Best looking- Joan Castellano of Angola and Best Tasting – Jamie Gates of Gowanda. \* I would like to have workshop to discuss our reorganizing for the New Year on January 10<sup>th</sup> at 6:00pm. \*

**Highway Superintendent Daniel H. Ackley:** \* Read highway bills. \* Starting November 15<sup>th</sup> to April 15<sup>th</sup> a portion of Forty Road is marked as a seasonal road with limited access and maintenance starting from 10229 Forty Road to the end of the road.

**Councilperson Theresa A. Girome:** \* Since I missed the last Comprehensive Plan meeting, I attended two Village Board meetings. \* The Comprehensive Plan is complete and will now be sent to the Cattaraugus County Planning Board for approval. \* There may be a food truck

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coming to Gowanda; this food truck also is in Springville, it will serve burgers, mac & cheese etc. the truck might be parked on Main or Jamestown St.

**Councilperson Gloria J. Tomaszewski:** \* I attended the Ambulance Board meeting on November 20<sup>th</sup>; we talked about fund raising for the future- hoping for different ideas. Also, we have been assured that the Ambulance will be receiving a grant for \$350,000 for the building. \* I attended the Comprehensive Plan meeting on November 26<sup>th</sup>. \* I attended the Christmas in Gowanda at the Persia Town Hall. Judged the cookies for the cookies for the cookie contest and gave out hot chocolate. I thought it was well attended. For the next year we should try to get the town of Collins, Perrysburg and Dayton involved.

**Councilperson Robert O. Dingman:** \* I attended the Chamber of Commerce meeting and the Comprehensive Plan meeting.

**Councilperson Seth H. Howard:** \* I attended the Comprehensive Plan meeting and I have to say we “Rocked it” and everybody did a great job, it will now be sent to the Cattaraugus County Planning Board for approval.

**Assessor Mary A. Bailey:** \* Recent sales – 9248 Broadway sold for \$212,000. \* Enhanced, Sr. Citizen and Ag renewals were sent out about 3 weeks early so seniors could have extra time to read over the change letter that was sent with the forms. The renewal forms have been steadily coming in.

**Town Clerk Denise M. Trumpore:** \* There will be a free rabies clinic on January 5<sup>th</sup> from 9am to noon at the Cattaraugus DPW garage on 8810 Route 242 in Little Valley.

Total transactions for November: 103

Total Collected: \$ 3,819.00

Towns Portion: \$ **692.56**

\* I ask the board minutes from November 8<sup>th</sup> are approved by resolution.

## **RESOLUTION # 79 Audit of Claims**

On a motion of Councilperson Howard

Seconded by Councilperson Girome

The following was

ADOPTED AYES – 5 Howard, Girome, Tomaszewski, Dingman, Walgus

NAYS – 0

**RESOLVED that the bills contained on abstracts #12 for General and Highway have been reviewed by the Town Board and are authorized for payment in the following amounts:  
Abstract 12 – General vouchers #209 to # 240 Total = \$ 20,833.25**

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**Abstract 12 - Highway vouchers #79 to # 88      Total = \$13,468.05**

**RESOLUTION #80 Approval of Minutes**

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Howard

ADOPTED AYES – 5 Tomaszewski, Howard, Girome, Dingman, Walgus

NAYS - 0

**RESOLVED to approve the minutes from November 8<sup>th</sup> 2018.**

**RESOLUTION #81 Supervisors report**

On a motion of Councilperson Dingman

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Dingman, Tomaszewski, Girome, Howard, Walgus

NAYS - 0

**RESOLVED to accept the Supervisor report for November 2018.**

**RESOLUTION #82 Financial Report**

On a motion of Councilperson Howard

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Howard, Tomaszewski, Girome, Dingman, Walgus

NAYS - 0

**RESOLVED to accept the financial report for November 2018.**

**RESOLUTION #83 Amendment to Persia Sexual Harassment Policy**

On a motion of Councilperson Girome

Seconded by Councilperson Dingman

ADOPTED AYES – 5 Girome, Dingman, Tomaszewski, Howard, Walgus

NAYS – 0

**RESOLVED to accept the amendment to the Persia Sexual Harassment Policy.**

**RESOLUTION #84 Declare surplus items**

On a motion of Councilperson Howard

Seconded by Councilperson Tomaszewski

ADOPTED AYES – 5 Howard, Tomaszewski, Girome, Dingman, Walgus

NAYS – 0

**RESOLVED to declare a surplus of items including chairs, cash register and a copy machine.**

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**RESOLUTION #85 Surplus town items out for bid.**

On a motion of Councilperson Dingman

Seconded by Councilperson Howard

ADOPTED           AYES – 5 Dingman, Howard, Tomaszewski, Girome, Walgus  
                          NAYS – 0

**RESOLVED to advertise for bids on surplus town items including chairs, cash register and copy machine.**

**RESOLUTION #86 Reorganization meeting**

On a motion of Councilperson Tomaszewski

Seconded by Councilperson Girome

ADOPTED           AYES – 5 Tomaszewski, Girome, Howard, Dingman  
                          NAYS – 0

**RESOLVED have a reorganization workshop on January 10<sup>th</sup> at 6:00pm.**

**RESOLUTION #87 Electrical work**

On a motion of Councilperson Girome

Seconded by Councilperson Dingman

ADOPTED           AYES – 5 Girome, Dingman, Tomaszewski, Howard  
                          NAYS – 0

**RESOLVED to have Burzak Electric do a electrical upgrade to the Clerk's office for \$575.00 with a contingency of \$125.00 for a total of \$700.00.**

With no further business, and hearing no objection I wish all of you a very Merry Christmas and a Happy New Year and to thank the Town Board, Town Clerk Trumpore, Highway Superintendent Ackley, Judge Schindler and all the other members of the town for all the help and assistance I have received as my first year as Supervisor. We now adjourn our meeting in memory of our Town resident Fred Falk.

Meeting adjourned at 7:55 pm.

Respectfully submitted,  
Denise M. Trumpore

Town Clerk

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